

**Lambda Phoenix Center
Board Meeting Minutes
Date: September 7, 2008
5:00 p.m. at LPC**

**Board Members:
Present/Absent**

President/Development	Anjanette F.	X
Vice-President/Fundraising	Gail S.	X
Treasurer	Heather O. Patrick O.	X
Secretary/Development	Chris S.	X
Membership	Gerry C.	X
Building	Open	
Keys	Jeannie M.	X
Webmaster/Communications	Scott H.	
Recovery Dinner/Supplies	Barb B.	
Activities Director	Stevie B.	X
Newsletter	Chad	
Outreach	Michael S.	X
Photographer	Tina C.	

**Sub-committee Members:
Present/Absent**

Open		
Open		

Others present:

Quorum present? **Yes**

Proceedings:

- *Meeting called to order* at 5:00 p.m. by President or Meeting Chair.
- August board meeting minutes were amended and approved.

· *President's Report by Anjanette F.:*

1. AF thanked Gail and the old board for their service and personally thanked each individual present.
2. Discussion and clarification of board meeting minutes from board election. Stevie is activities & fundraising.

Motion was made to approve report. Motion passed.

· *Vice President Report provided by, Gail S.:*

1. Discussion on status of parking lot wall, not to be removed/changed at this time. Update on information from real estate attorney who will not do work pro bono but did make many useful suggestions regarding keeping separate zoning of building and parking lot.

Motion was made to approve Vice-President's report. Motion passed.

· *Treasurer's Report provided by Treasurer, Heather & Patrick O.:*

1. Patrick discussed status of collections, missing envelopes, incorrect envelopes and missing rent.
2. Heather discussed status of financial reports, to e-mail them prior to future meetings.
3. Patrick will explore interest bearing options on prudent reserve account.

Motion was made to approve report. Motion passed.

· *Secretary's Report provided by Chris S.:*

1. Chris will edit the election meeting minutes and forward to Scott for posting on web. Discussion re annual report for AZ Corporate Commission and timing of updating.

2. Chris finalized grant proposal for Lamb Realty and submitted to AF for submission and discussed next steps in grant fundraising.

3. Chris discussed that the end of the Kudzu fundraiser was 10/11/08, update on amount raised so far.

Motion was made to approve report. Motion passed.

· Membership's Report provided by Gerry C.:

1. Behind on membership cards, will catch up. Discussion on credit card payments through Paypal and whether or not all were being reported from Treasurer. Would review. Will e-mail current membership list.

2. Further discussion on paintings Gerry has that he can bring from FL to use as a fundraiser. He will bring them for next meeting.

Motion was made to approve report. Motion passed.

· Building Report provided by Open Position:

1. No building chair. Short discussion on available position and status of garbage cans.

· Keys Report provided by Jeannie M.:

1. Not all cabinet information sheets had been returned, she would follow-up. Discussed the need for new cabinets and keys for new meetings. Still in process of updating key list.

Motion was made to approve report. Motion passed.

· Webmaster/Communication's Report provided by Scott H.:

1. Scott installed Google analytics for web traffic analysis, which is free. Discussion on posting on site of wrap-up of Kudzu fundraiser, and Chris will provide update when completed.

2. Discussion on auction items and pricing. Discussion on member survey, update of N'Touch magazine for correct information. Updating of meeting list.

Items/Issues Requiring Motions:

1. Lambda will not accept auction items that are not 100% free.

Motion was made to approve. Motion passed.

Motion was made to approve report. Motion passed.

· Recovery Dinner/Supplies Report provided by Barb B.:

1.No report.

· Activities Director's Report provided by Stevie B.:

1.Discussion on cooperation and events with Spring Break and how we need to focus on our own events, especially in light of Spring Break not utilizing the building as much this year. Stevie will develop a list of activities and e-mail them to the board.

Motion was made to approve report. Motion passed.

· Outreach Report provided by Michael S.:

1.Discussion of planned open house, brochures, amount of brochures left and cost of re-printing. Is going to get back to us on open house planning. Motion was made to approve report. Motion passed.

· Outreach Report provided by Tina C.:

1. No report.

· Other business:

Old-

1. No report

New-

1. Chris made a motion, it was seconded and approved, to have the Treasurer's track meeting attendance so that we can use the information toward grant writing, outreach, etc.

Announcements-

1. Reminder by Chris that we have a suggestion box and it should be checked. A phone list for the board needs to be distributed. No motions made.

· Assessment/Evaluation of the Meeting:

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- Meeting adjourned at 6:55 p.m.
 - Minutes submitted by Secretary, Chris S.