

**Lambda Phoenix Center  
Board Meeting Minutes  
Date: October 4, 2009  
5:00 p.m. at LPC**

**Board Members:  
Present/Absent**

<b>President/Development</b>	Anjanette F.	X
<b>Vice-President</b>	Wade C.	X
<b>Secretary</b>	Chris S.	X
<b>Treasurer</b>	Heather O. Patrick O.	X
<b>Member-at-Large</b>	Joey D.	X
<b>Meeting Coordinator</b>	Shelly M.	X
<b>Membership Director</b>	Genaro C.	X
<b>Outreach Director</b>	Michael S.	X
<b>Development Director</b>	Karin F.	X
<b>Fundraising/Activity Director</b>	Stevie B.	X
<b>Building Director</b>	Andy W.	
<b>Open</b>	Chip C.	X

**Sub-committee Members:  
Present/Absent**

<b>Open</b>		
<b>Open</b>		

**Others present:**

*Quorum present? Yes*

**Proceedings:**

- Meeting called to order at 5:05 after the Serenity Prayer
- September meeting minutes were approved.

**· President's Report by Anjanette F.:**

1. Discussed annual meeting
2. Welcomed new Board members
3. Briefly discussed parking lot, bathroom and HVAC goals as well as Outreach that will continue to be worked upon
4. Discussed importance of mentoring process to bring people onto Board as key people are rotating out (mentioned Anthony C. for membership)
5. Discussed timely and efficient Board meetings, including Wade's role as Parliamentarian, use of Agenda, ideas in New Business, legwork before meetings, discuss new ideas through the appropriate Director.
6. Discussed importance of attendance
7. Don W. talked to City re zoning status and it is in continued review. Due to the length of time this may take, Wade C. will be on the parking lot sub-committee
8. Discussed complaints from plaza businesses regarding parking and that Shelly will make flyer for the meetings, and that other entities such as Spring Break to be made aware

Motion made by Stevie, seconded by Chris to accept the President's report. Motion passed.

**· Vice President/Fundraising Report provided by Wade C:**

1. Offered support to other Board members if they need help
2. Will be working on Parliamentarian role

Motion made by Chris, seconded by Stevie to accept the Vice-President's report. Motion passed.

**· Secretary's Report provided by Chris S.:**

1. Requested newsletter articles by the 8<sup>th</sup>
2. Discussed annual report, requested date conflicts to be e-mailed by tomorrow
3. Discussion on Gerry not being elected to Board Motion made by Chris, seconded by Stevie to nominate Genaro to the board as Director of Membership. Motion passed; unanimous.
4. Discussed webmaster issues such as Paypal and online membership

Motion made by Karin, seconded by Stevie to accept Secretary's report. Motion passed.

**· Treasurer's Report provided by Treasurer, Heather O.:**

1. Monthly reports coming this week
2. Balance is \$5486.75 after mortgage payment, have about \$1,000 worth of pending invoices
3. Discussed \$100 ATM withdrawal and will be researching that

Motion made by Stevie seconded by Wade to accept Treasurer's report. Motion passed.

**· Member-at-Large Report provided by Joey D.:**

1. Discussed mugs and insertion into newsletter. Joey to e-mail article to Chris.
2. Joey discussed car wash idea for October or Spring, tabled until Spring.

Motion made by Chris, seconded by Wade to accept Member-at-Large report. Motion passed.

**· Meeting Coordinator's Report provided by Shelly M.:**

1. Will be keeping a facility calendar so please let Shelly know about events
2. Spring Break has requested Bingo on 17<sup>th</sup> and Halloween on 31<sup>st</sup> and Motorcycle ride on November 8<sup>th</sup>, all approved
3. Shelly will attend Monday night Reality meeting regarding their keys and will get Judy for Spanish meeting keys. Joey and Wade did not have keys, Wade given his, need key info for Alanon on Tue & Thur.
4. Anjanette noted all facility items to go through Shelly.

Motion by Stevie, seconded by Chris to accept report. Motion passed.

**· Membership Director's Report provided by Genaro C.:**

1. Current membership is at 73
2. Still working out Paypal issues with Scott
3. Discussed receiving calls about membership and mugs during day, which is difficult for Gerry at work, number on front board to be replaced by e-mail

Motion made by Chris, seconded by Stevie to accept report. Motion passed.

**· Outreach Director's Report provided by Michael S.:**

1. Update on AIDS Walk, \$2340 raised for LPC group, goal was \$500
2. Putting together a format for meeting for the 1in10 project, meeting will space provided at One Voice Community Center on Monday's from 6-9pm, details to follow.
3. Discussed OVCC outreach efforts
4. Michael will now handle LPC voicemail

Motion by Stevie, seconded by Chris to accept report. Motion passed.

**· Development Director's Report provided by Karin F.:**

1. Discussed letter, edits, motion made by Chris to send letter out to past and present members (with edits) seconded by Shelly
2. Subcommittee meeting on 10/10/09 at 5:00pm to discuss with community difference between fundraisers and activities, including discussion about Stevie's role, which included discussion on role/job description of all Board members.

Motion by Chris, seconded by Stevie to accept report. Motion passed.

**· Activity Director's Report provided by Stevie B.:**

1. New Year's coming up at the Steve's church, already reserved
2. Golf tournament date will be set on Wed's meeting and updated to Board after that
3. Birthday dinner's: Chip December, Joey January, February Karin, March Stevie, April Wade, Shelly May, June Anjanette

Genaro motioned, Karin seconded to approve report. Motion passed.

**· Building Director's Report by Andy W (absent) Chip.**

1. Going to contact Kenny re paint color

Motion made by Stevie, seconded by Wade to accept report. Motion passed.

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· **Other business:**

*Old-*

1. Genaro will take care of new birthday board, which is to be in this week, cost up to \$100 approved

*New-*

1. Anjanette discussed vending and snack machine and have a service position to stock it, will work on it with Chip. Tabled.

2. Discussion on having cleaning person take trash out on Thursdays, Chris will discuss with Andy

3. Genaro suggested suggestion box, reminded him that one is above the safe

4. A/C – Chip will look into security thermostat

Stevie motioned, Wade seconded to close meeting. Motion passed.

- Meeting adjourned at 6:41 p.m.
- Minutes submitted by Secretary, Chris S.