

**Lambda Phoenix Center  
Board Meeting Minutes  
Date: August 29, 2010  
3:00 p.m. at LPC**

**Board Members:  
Present/Absent**

<b>President/Development</b>	Anjanette F.	Absent
<b>Vice-President</b>	Wade C.	X
<b>Secretary</b>	Chris S.	X
<b>Treasurer</b>	Heather O. Don S.	Absent X
<b>Member-at-Large</b>	Joey D.	Absent
<b>Meeting Coordinator</b>	Shelly M.	X
<b>Membership Director</b>	Gennaro C.	X
<b>Fundraising/Activity Director</b>	Open	
<b>Building Director</b>	Jeremy M.	X
<b>Director of Communications</b>	Open	

**Sub-committee Members:  
Present/Absent**

<b>Open</b>		
<b>Open</b>		

**Others present:** Scott H., Joe W., Michael

*Quorum present? Yes*

**Proceedings:**

- Meeting called to order at 3:00 pm
- August 1, 2010 meeting minutes were approved

**· *President's Report by Anjanette F.:***

1. Absent

**· *Vice President's Report provided by Wade C:***

1. The LPC history night went well. This month's activity is arts & crafts on 9/18; still in planning stages. Wade a motion to allow Spring Break to hang ornaments on a Christmas Tree, Shelly seconded, motion passed.

Motion made by Chris seconded by Gennaro to accept the report.  
Motion passed.

**· *Secretary's Report provided by Chris S:***

1. Annual meeting discussed, will be sending out request for agenda items, which will be forwarded to Scott for posing on web. Discussed that Wade should be prepared to fill in for Anjanette in case her travel plans change.
2. Reminder for outgoing board members to bring whatever LPC items they have to the annual meeting to turn in.
3. Decided that existing board will be in LPC at 2:30 the day of the annual meeting.
4. Will distribute list of board position responsibilities

Motion made by Shelly seconded by Jeremy to accept the report.  
Motion passed.

**· *Treasurer's Report provided by Treasurer, Don S. & Heather O:***

1. Heather was absent. Chris reported that he has the Quickbooks backup and will be reviewing in the next few days
2. Don reviewed monies collection, that Heather used the LPC debit card in error but replaced the monies.

Motion made by Chris seconded by Jeremy to accept the report.  
Motion passed.

**· *Member-at-Large Report provided by Joey D.:***

1. Absent

***- Meeting Coordinator's Report provided by Shelly M.:***

1. Discussed noon meeting request for a small drop box safe to install and to make the same offer to 6PM, 10PM. After discussion, it was decided to not allow this option at this time.
2. Shelly talked recently to people who have called her regarding the thefts, which we discussed.
3. Spring Break 9/25; 10/30, 11/13, 1/22, 2/12, 3/19. 3/19 conflicts with activity night at LPC, which Shelly will request an alternate date. Shelly motioned that Spring Break pay rent of \$100/event or \$600 for six events and no storage fee for Spring Break for 2010/11 fiscal year. Motion passed.

Motion made by Chris, seconded by Jeremy to accept report.  
Motion passed.

***- Membership Director's Report provided by Gennaro C.:***

1. Membership list distributed by e-mail
2. Current membership is 76
3. Discussed large amount of membership renewals on 9/1, which Gennaro said had been contacted.

Motion made by Chris, seconded by Jeremy to accept report.  
Motion passed.

***- Building Director's Report provided by Jeremy M.:***

1. Discussed security issue/locker break in.
2. Shelly will contact Jeffrey Proctor and inform him that he cannot be in building outside of meeting times without being in jeopardy of losing his keys.
3. Jeremy will change locks after annual meeting and Shelly will give him a key count.

Motion made by Chris, seconded by Wade to accept report. Motion passed.

***- Other business:***

*Old-*

1. *Discussed setting aside money for insurance so the next board can decide on that.*

*New-*

1. *Scott H. & Joe W. attended to discuss supporting AIDS Walk this year. Shelly motioned, Chris seconded to support AIDS Walk via flyers in building, e-mail blast and web site posting. Motion passed. Scott also asked about new meetings, that Shelly will e-mail him about those details.*
2. *Michael presented a fund raising idea with Applebee's restaurant. Chris motioned, Gennaro seconded to table until fundraising chair is chosen at next meeting. Motion passed.*
3. *Discussed offering Spring Break using our Constant Contact*
4. *Gennaro made a motion for having a sign that monies are not kept in lockers, Wade seconded. Motion passed. Shelly will posit sign*
5. *Chris discussed having an endowment sub-committee form after the annual meeting.*

Gennaro motioned, Don seconded to close meeting. Motion passed.

- Meeting adjourned at 5:37 p.m.
- Minutes submitted by Secretary, Chris Smith